



OFFICE OF THE PRINCIPAL GOVERNMENT POLYTECHNIC, BERHAMPUR

BERHAMPUR-760010, DIST: GANJAM (ODISHA)

(Under Govt. of Odisha, Skill Development & Technical Education Department)

Affiliated to AICTE & Admn. control of Directorate of Technical Education & Training, Odisha, Cuttack

E-Mail: govtpolytechnicberhampur@gmail.com, Phone/FAX No. 0680-2291660(O)



Letter No. **697**...../GPB/Date **11/06/2024**

From

Principal
Govt. Polytechnic, Berhampur

To

- i) Group No.5 Security Services, Plot No.-33/1689, Cuttack-Puri Road, Rasulgarh, Bhubaneswar.
- ii) Reliable Security & Intelligence Services Orissa (P) Ltd., Barabati Stadium, Cuttack.
- iii) Ganjam Manpower & Security Services (P) Ltd., Goilundi Main Road, Ashok Nagar, 4th Lane, Berhampur.

Sub: Refund of Earnest Money Deposit (EMD) amounting to Rs. 1, 25,000/- – Regarding.

Sir/Madam

With reference to the subject cited above, I am directed to inform you that your firm had deposited an Earnest Money Deposit (EMD) of Rs. 1,25,000/- (Rupees One Lakh Twenty-Five Thousand only) in connection with the tender process invited vide Tender Notification No. 520 dated 22.04.2026 for engagement of Manpower and Security Services in this institution.

In this connection, I am to request you to kindly collect the aforesaid EMD amount from the Office of the undersigned at your earliest convenience, as the tender process has since been finalized and the said deposit has become refundable.

In case you are unable to collect the amount personally, you may authorize a representative through a duly signed authorization letter to receive the same on behalf of your firm, along with proper identification documents.

Principal

Govt. Polytechnic, Berhampur
11/6/26

Memo No. **698**...../GPB/Date **11/06/2024**

Copy forwarded to the Accounts Section/OIC-Outsourcing/ Institute Development Committee/ Institute Website for information and wide circulation among all concerned.

Principal

Govt. Polytechnic, Berhampur
11/6/26